



Yarraville Special Developmental School

No. 5278

**SCHOOL SITE POLICY**

Yarraville SDS Principal:

Ashwini Sharma

School Council President:

Kim Mace

**Certification**

School Council President

Signed

Date

19/9/2017

Principal

Signed

Date

19/9/2017

This policy ratified at School Council meeting

19/9/17



*Yarraville Special Developmental School*  
*Excellence In Learning*

## **SCHOOL SITE POLICY**

### **PURPOSE OF THIS POLICY:**

Ensure that school comply with site and environmental safety requirements.

### **IMPLEMENTATION:**

The principal acts as the school's site manager and is responsible for:

- occupational health and safety (OH&S) affecting buildings, plant, classroom furniture and equipment
- general safety and environmental management including :
  - soil and environmental contamination
  - building ventilation
  - noise
  - rainwater tanks
  - sanitation and waste collection
  - tree maintenance
  - fire protection prevention
- general safety practices on site during a construction project.

The school will only incorporate approved playground equipment, see:

- Guidelines for School Playgrounds: Playground safety management (department link)
- Playgrounds and Recreation Association of Victoria (external link).

The Department will provide funding for:

- essential services
- building services maintenance (annual contracts)

This support facilitates the inspection and servicing of:

- plumbing boiling water unit
- specialised fire equipment
- emergency, exit lighting and switch board
- air conditioning
- electrical tagging

See: School Maintenance System (external link)

### **RELATED POLICIES:**

- Accepting Fill (Soil) onto school sites policy

### **RELATED LEGISLATION:**

- Occupational Health and Safety Act 2004

**DEPARTMENT RESOURCES:**

- School Infrastructure:
  - Health and Safety (external link): for advice on health and safety requirements during facility construction and hazardous materials including asbestos management
  - Health, Security and Safety (external link): to access the Asbestos Management Plan
  - Safety & Environmental Management (external link): for advice on adequate drinking water, avoiding soil or environment contamination, sanitation system requirements, fire protection and the Building Quality Standards Handbook 2008
  - School Maintenance System (external link)
  - Health, Safety and Worksafe

**OTHER RESOURCES:**

- Environment Protection Authority (external link)
- WorkSafe Victoria (external link)

**EVALUATION:**

This policy will be reviewed as part of the school's three-year review cycle.